

**CRITERIA TO BE APPLIED (Apprentice of the Year):**

**Summary:**

This award is available to a legal apprentice as defined by Trailblazer legal apprenticeships. The winner may be employed as a Paralegal apprentice, Probate Technician Apprentice, Conveyancing Technician Apprentice, CILEx apprentice or Solicitor apprentice. The Judges will be looking for someone who can highlight the legal work undertaken by this new type of lawyer and who exemplifies the benefit that an apprentice brings to their organisation.

**Instructions on preparing your application.**

- I. Do not exceed the word limit. Any words over the stipulated limit will not be read/or considered.*
- II. Do not supply any additional information/material as it will not be considered.*
- III. Your application will only be assessed on the text you provide so please do take time and care when preparing your submission. The marking criteria for this award are available on the Birmingham Law Society website. We recommend that you are mindful of the criteria when preparing your submission.*
- IV. Please provide your application typed up on an A4 size paper ensuring at the top of the document you have inserted:*
  - Your name as Nominated Candidate*
  - Name of your Firm/Chambers/Employer*
  - Your Nominated Category*
- V. Please ensure that you, as the nominated candidate, prepare this document.*
- VI. The shortlist will be announced at the beginning of February. If you are shortlisted you will be invited to attend a 20-minute interview between **Monday 9 March and Thursday 12 March 2020**. A date and time will be allocated in February 2020. **(due to a very tight schedule, please note the interview time allocated will be fixed and therefore no alterations to the allocated slot can be requested.)***

**Please in no more than 1200 words, outline why you should be considered for this category in line with the summary above. You might like to consider some or all of the following:**

- Details of the role you play within your team
- Details of a piece of work you have undertaken of which you are particularly proud
- The impact your role has had in your firm/department
- A summary of your academic attainment since starting the apprenticeship
- Any testimonials from supervisors or clients
- Why you should be recognised by a Birmingham Law Society Award

**Please include the total word count at the end of your submission.**

**BIRMINGHAM LAW SOCIETY**  
**LEGAL AWARDS 2020**



**DECLARATION:**

I confirm that I believe the contents and word counts detailed within this application are true.

**Date:**

**Signature:**